

	INFORMATION NOTICE AND CONSENT TO THE PROCESSING OF PERSONAL DATA pursuant to EU Regulation 2016/679	Leads /Customers
		Rev. 1.0

DATA PROCESSOR

Ciambella Legnami S.r.l

Via dei Tigli – 06083 Bastia Umbra (Pg)
Italy

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info@listonegiant.it

DATA PARTY CATEGORIES

Leads, Customers

RECEIPT CATEGORIES

Administration Office, Commercial Office, Production, Warehouse, Commercial Consulting and Tax Consulting

LEGAL BASIS

The processing is necessary for the execution and performance for the Data Controller's supply of goods and services, as well as to comply with the related administrative and legal obligations.

DISSEMINATION TO THIRD PARTIES

- Compliance with legal or contractual obligations
- Commercial and Tax Consulting Firms (referred to in the appropriate list, updated from time to time and available at the registered offices of the Ciambella Legnami S.r.l)

TRANSFER OF DATA OUTSIDE THE EU

Data will not be transferred outside the EU

PURPOSE OF THE PROCESSING

The personal data referring directly to the Customer or, for essentially identifying data, those referring to other data parties (such as collaborators, employees, contacts, etc.) collected by Ciambella Legnami S.r.l will be used to guarantee the services offered by the Data Controller and for the performance of the pre-contractual relationship (sending commercial or preventive information, management of commercial negotiations, etc.) and contractual information (contract execution, order acquisition, transport documents, invoices, accounting, etc.).

OBLIGATION TO PROVIDE DATA

The provision of data is mandatory for everything regarding the execution of contractual, administrative, and legal obligations regarding the supply relationship. Any refusal to provide the data, or revocation of consent, makes it impossible for the company to execute the contract and perform all the necessary requirements.

PROCESSING METHODS

Processing is carried out in compliance and with respect to the provisions on the processing and protection of personal data both on paper and with the aid of management software and electronic tools for storing, managing and transmitting the data.

STORAGE PERIOD

The data will be kept for the execution of the contractual relationship, beyond which the data will be kept for the time needed to complete administrative, accounting and fiscal purposes related to the relationship established, and also arising from the obligations provided by law, however within the prescribed time limits set for the rights and obligations subject to the processing. The contractual data provided by the customer will be stored to allow the Ciambella Legnami S.r.l to propose also further products similar to those already supplied.

AUTOMATED DECISION-MAKING PROCESSES AND PROFILING

There is no automated decision-making or profiling process.

RIGHTS OF THE DATA PARTY

The data party can exercise the following rights at any time:

- Right to know and rectify the data being processed
- Right to limit or revoke the processing of data or deletion of data, in these cases, this result in the impossibility of continuing the contractual relationship
- Right to the portability of data in a structured format, commonly used and readable by automatic device
- Right to lodge a complaint with the Data Protection Authority with the form available on the website of the latter found at <http://www.garanteprivacy.it/>



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CONSENT TO THE PROCESSING OF PERSONAL DATA

I, the undersigned _____
In my role as _____ (role within the company/ legal person)
for the company _____, VAT No. _____,
with registered offices/ residing in _____, Postal Code _____ (address)

Having read the information notice above, give my optional, explicit and voluntary consent to the processing of personal data for the further purposes described below:

I consent	I do not consent	<u>Direct marketing activities and direct business actions</u>
<input type="checkbox"/>	<input type="checkbox"/>	Telephone communications
<input type="checkbox"/>	<input type="checkbox"/>	Sending of advertising, newsletters, developments, etc. by paper mail
<input type="checkbox"/>	<input type="checkbox"/>	Sending of technical documents by email
<input type="checkbox"/>	<input type="checkbox"/>	Sending of advertising, newsletters, developments, etc. by email
<input type="checkbox"/>	<input type="checkbox"/>	Sending of SMS
<input type="checkbox"/>	<input type="checkbox"/>	Sending of FAX

Place and date _____

The data party

X

Data party's signature